

# MPO PLANNING PROCESS

*An Interactive Tool for Staff and Board  
Members*

2<sup>nd</sup> Border to Border Transportation Conference

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# Background

- Began in 2004
  - Document steps in MTP preparation
  - Document other recurring and special tasks
  - A couple of interruptions in the process
  - Corpus Christi as template
- Goal
  - Prepare MPO staff to plan for necessary work activities

# WORK GROUP

- MPO – Tom Niskala
- District – Stephen Ndima
- TPP(S)
  - Tim Juarez – Project Director
  - Fred Marquez – Project Director
  - Cary Karnstadt – MPO Field Rep
- TTI
  - Montie Wade
  - Bill Frawley

# WORK GROUP

- Met Periodically
  - Document each task MPO undertakes
    - Specific to MTP update
    - Other work elements

# FILES DEVELOPMENT

- Created spreadsheet showing all steps
  - Sorted by work type/topic
- Developed “drill-down” explanations of process steps
- Created hyperlinks from spreadsheet to drill-downs

# FILES DEVELOPMENT

- Created PowerPoint file
  - Slides that include process steps and work elements/steps
- Created hyperlinks among slides
- Created hyperlinks between slides and drill-downs